



**РЕГИОНАЛЕН ЦЕНТАР
ЗА ЗАСТАПУВАЊЕ
ДЕЛЧЕВО**

S T A T U T E

OF THE CIVIL ASSOCIATION

REGIONAL ADVOCACY CENTER-DELCEVO

Under Article 18, 104 and 108 of the Law on Citizens' Associations and Foundations (Official Gazette no. 52/2010 of association and assembly Regional Advocacy Center Delčevo). At its meeting held on 04.12.2010, adopted the following:

S T A T U T E

Of the Civil association Regional Advocacy Center-Delcevo

GENERAL REGULATIONS

Article 1

The Civil Association Regional Advocacy Center from Delcevo is an Association of Citizens, founded upon free union of citizens for accomplishment of protection and reconciliation of their interests and beliefs, and for performing actions and activities for improvement (promotion) of the region.

Article 2

The citizens associate in the Civil Association to realize more extensive social interest and resultantly satisfy the necessity of professional and other assistance.

Article 3

The Civil Association, as citizens, association, Regional Advocacy-Delcevo, realizes its aims and objectives in accordance with the rules regulated by the Constitution of the Republic of Macedonia with this Statute and other legal regulations that precede issues of the same area.

Article 4

The title of the Civil Association is: REGIONAL ADVOCACY CENTER-DELCEVO.

Article 5

The head quarter of the Civil Association (in following text short form CA) Regional Advocacy Center is in the town Delcevo.

The CA Regional Advocacy Center-Delcevo, organizes and acts in the area of the municipalities: Delcevo, Berovo, Vinica, Kocani, Pehcevo and Makedonska Kamenica.

Article 6

The CA Regional Advocacy Center-Delcevo is a legal entity.

The CA Regional Advocacy Center- Delcevo has its own stamp and seal. The seal is a round form and contains the name of the Association of Citizens Regional Advocacy Center-Delcevo.

The stamp is rectangular with the following text – Civil Association Regional Advocacy Center-Delcevo, number, date and place.

Aims and objectives of the civil association and their realization

Article 7

The citizens are associated in the CA Regional Advocacy Center for accomplishment of more extensive common interest, and as special aims and objectives are:

- Continued support of associations in the region.
- Promotion of cross-border cooperation in the field of environment and rural development.
- European Education and Youth

Membership of the association

Article 8

A member in the CA Regional Advocacy Center- Delcevo can be any subject and citizen of the Republic of Macedonia (foreign subject can also be member, if it is allowed in the Statute) who will free willingly join the association with a written statement. The membership in the CA Regional Advocacy Center- Delcevo is realized with an application form (at that point the founders have to have attained majority, but not necessarily the members). The membership in the CA Regional Advocacy Center-Delcevo is realized by an application form, that is, with issuing a membership card which is obligatory returned in case of an exclusion or membership expiring at the CA Regional Advocacy Center- Delcevo.

The CA Regional Advocacy Center- Delcevo holds a membership register for its members, which is updated once a year.

Article 9

The member is entitled to be voted in the organs of the CA Regional Advocacy Center-Delcevo, to participate in the work and to contribute for the development and the popularity of the association itself.

Any member can withdraw willingly of the association.

Article 10

The membership in the CA Regional Advocacy Center- Delcevo is terminated in case of:

- Violation of the statute of the CA Regional Advocacy Center- Delcevo;
- Negative action in the CA Regional Advocacy Center- Delcevo and against the interest of the association.

Article 11

The obligations of the members of the association are:

- regular payment of the membership fee
- attendance at meetings
- concrete participation in program implementation of the association's activities

Representation and advocacy of the association

Article 12

The CA Regional Advocacy Center- Delcevo is represented and advocated by the president and his deputy.

Accomplishing transparency in practice

Article 13

The work of the CA Regional Advocacy Center- Delcevo is transparent. The public work is accomplished by regular informing of other associations' members and the wider public, and bodies of the civil association, for the material-financial work, and other. To inform the members and the wider public, the Regional Advocacy Center- Delcevo uses radio, television, written media, notice board and similar.

Financing the association

Article 14

The CA Regional Advocacy Center- Delcevo will provide finance from:

- renting own resources
- membership fee
- donations
- provisions from organizations and associations
- foundation
- trading companies and other (property rights and similar)

Article 15

Using and disposal of the association's means acquired on the basis of Article 14 of this statute, is realized in the manner stated by this Statute and the other legal regulations.

Article 16

For using and disposal of the means the organs of the association are entitled according to the responsibilities confirmed by this Statute, who undertake measures for appropriate economic using of finances and prevention of realization of illegality.

Article 17

The CA Regional Advocacy Center- Delcevo, issues annual financial plan for the income and outcome of the association. The financial plan includes the income acquired under Article 14 of this Statute, and the outcome for social activities, payment of employees, common expenditure of the employees, material expenses for the association's work, and other outcome related to the work.

Management of the civil association

Article 18

The CA Regional Advocacy Center- Delcevo is managed by organized membership of the same, directly or through own representatives within the organs.

Rights and obligations of representatives are:

- to elect and to be elected in the association's organs
- to propose solutions to common interest expenses
- the representative to propose solutions to issues of common interest
- to work for development and promotion of social and other activities issued by the Statute, program aims and objectives from the agreed decisions and the conclusions
- to require special and other assistance in the area of civic society, cross-border collaboration, using funds of the European Union, and European education
- to work on development of program aims and objectives from the agreed decisions and conclusions
- to realize completely the Statutes regulations and program activities
- to represent the interest and the attitudes of the association

Organs of the CA Regional Advocacy Center- Delcevo

Article 19

The organs of the CA Regional Advocacy Center- Delcevo are:

- Assembly
- Management Board
- Control Committee

Article 20

The assembly of the CA Regional Advocacy Center- Delcevo includes all the civil associations from the region of Delcevo, Berovo, Pehcevo, Kocani, Vinica and Makedonska Kamenica, and also citizens-members of the association.

The mandate of the members is 4 years.

The assembly meets by necessity, at least once in a year.

Article 21

The President of the Assembly calls a meeting.

The meeting of the Assembly is also held on a proposal of the Management Board of the association or 1/5 of the total number of the Assembly's members.

If the President of the Assembly, within 14 days of the proposed date does not call a meeting, the meeting is called by the Management Board or the initiators.

Meeting of Assembly for the work of the Management Board could be arranged on proposal of the control team.

The manner of arranging Assembly's meeting of the association is regulated by a working plan of the Assembly.

Article 22

The Assembly of the CA Regional Advocacy Center- Delcevo elects Management Board from its membership, which is an executive organ of the Assembly, at a regular and extraordinary Assembly.

Article 23

The Assembly issues valid decisions, if more than one half of the total (representative) members are present.

The Assembly by a rule reaches decisions with majority of votes of the present members.

The Assembly is obligated to:

- issue the Statute of the CA Regional Advocacy Center- Delcevo and performs changes and additions of the same program and other acts
- issue program and other acts
- approve annual report, instructions and work plan
- approve final account and financial plan
- approve program work direction of the association in periods, operating in annual programs
- decides for objective change of the association
- decides for establishment and revocation of branches and other forms of the organization of the association
- analyses and approves the work report of the Management Board between two assembly meetings
- elects and relieves members of the Management Board
- elects and relieves members of the Control Board
- discusses about the achieved results and development of the association
- decides about joining or separating from other association and membership in unions and international organizations
- confirms admittance of new members and **expirement** of membership
- also decides for other issues that are not an obligation of the other bodies of the association, and
- undertakes other subjects in accordance with the Statute and other general acts of the civil association.

Article 24

The Executive Board of the CA Regional Advocacy Center- Delcevo, from Delcevo, is an executive organ of the Assembly, where each member is entitled to equal rights, duties and responsibilities for the work and development of the organization, in accordance with the Statute.

Article 25

The Executive Board of the CA Regional Advocacy Center- Delcevo has 7 members. The mandate of the board is 4 years. The Executive Board from its own members chose President with mandate of 4 years. The President of the Board is simultaneously a President of the Assembly of the CA Regional Advocacy Center- Delcevo and represents and advocates the association.

Article 26

Within the competence of the Executive Board of the CA Regional Advocacy Center- Delcevo are:

- to prepare the meetings of the Assembly
- to prepare and draft Statute and other decisions to be reached by the Assembly
- issues and realizes annual work program can establish special service and control its work
- manages and hold responsibility for management the association property
- prepares annual or periodical report for its work
- implements the Statute and program objectives of the association
- implements decisions and conclusions of the assembly
- calls meetings of the Assembly and prepares material
- **appoints** and discharges the President of the Assembly of the association
- reaches decision for permanent and temporary boards and instructs their work
- issues appropriate regulations, accepts agreements and signs contracts
- approves the book of regulation for organization of the work and work assignments of the special service
- organizes and actively participates in organization of various action and manifestations
- reaches decisions for rewards and honorable mention
- reaches decision for objections and complaints
- undertakes other responsibilities issued by the Statutes needs

Article 27

The Executive Board is responsible for its work in front of the Assembly of the association.

The board meets to answer the needs and works at meetings.

The President calls the meeting and by the Control Committee proposal it can be also called by the Secretary of the association.

The meeting is managed and presided by the President and in case of absence, a member chosen by the Board. The mode of summoning the meeting and the Board's work is managed by a work plan.

The summoning proposal can be submitted by one half of the Board, one third of the Assembly's representatives.

Article 28

The Management Board established other operating bodies due to completion of the statutory program objectives and decisions of the Assembly.

Article 29

Decisions and voting of the Executive members can be reached and undertaken by electronic way in exceptional and urgent cases.

Article 30

The Control Committee conveys over the implementation of regulation under this Statute and control for allocated disposal of means and income of the CA Regional Advocacy Center- Delcevo.

The Control Committee is consisted of 5 members, with 4 year mandate, with possibility of renomination. The members of the Control Board of the CA Regional Advocacy Center- Delcevo in case of irregular or anti-statutory work has a right to call meeting of the Assembly of the CA Regional Advocacy Center- Delcevo.

The Control Committee summons the Assembly upon previous information of the Management Board for the irregularity and is obliged to perform a change in 15 days according to the Control Committees' instructions.

Technical service of the CA Regional Advocacy Center- Delcevo

Article 31

A technical service is formed for undertaking administrative-expertise assistance and similar actions of common interest for completion the goals and objectives of the CA Regional Advocacy Center- Delcevo.

The rights and duties and work responsibility of the secretary of the CA Regional Advocacy Center- Delcevo are in accordance the legal regulations and the Statute.

Article 32

The operating means of the technical service are determined with a financial plan each year and: means for payment, means of common expenditure, means of material expensed, and means of special purpose for normal functional operation.

Article 33

The President manages the technical service of the CA Regional Advocacy Center-Delcevo.

The Secretary competes' the right of employment status in the association, in technical services and is responsible for the work to the Management Board.

Rights, obligation and supervisions of the president of the association

Article 34

The President of the Assembly of the CA Regional Advocacy Center- Delcevo nominates and relives of the duties the Management Board in accordance with the conditions that are stated with special decisions.

Article 35

The President of the association's assembly manages work of the association.

The President is responsible for:

- operating a financial plan and working program
- the Secretary manages the technical service's work
- the secretary is a management organ and performs al rights
- is a Director and signer of account of the CA Regional Advocacy Center- Delcevo
- undertakes actions in the legal system representing the CA Regional Advocacy Center- Delcevo
- puntual completion of decision, conclusions issued by the Assembly and the Management Board
- signs contarcts, agreements in the name and for the CA Regional Advocacy Center- Delcevo
- is responsible for regular implementation of the legal regulation in the area of activities undertaking by the association.

Cease of the association

Article 36

The CA Regional Advocacy Center- Delcevo will cease to exist in case of:

- a decision reached by the association
- the number of members decreased below the establishing number
- conditions stated under Article 52 of the civil associations and foundations

A decision of ceasing the association is reached by the assembly with 2/3 majority.

Article 37

After the association has ceased to function, the property and the other rights as well as the income that remain after completion of the obligations, are transferred in ownership of the organization equal to the CA Regional Advocacy Center- Delcevo.

Transitional and final regulations

Article 38

The Assembly of the CA Regional Advocacy Center- Delcevo, has a right of interpretation the Statute's regulations and between two meetings the Management Board of the association.

Article 39

Changes and additions of this Statute are undertaken following the same procedure for its issuing.

Article 40

This Statute is in force within the day of its reaching and ceases to be valid Statute of the CA Regional Advocacy Center- Delcevo, issued 31/08/2006.

President of the CA Regional Advocacy Center- Delcevo
Toni Stoimenovski